



Student Union of NSCAD  
D250, 5163 Duke Street  
Halifax, NS B3J 3J6

June, 04, 2021

## Executive Meeting Minutes

Present: Laura, Hannah, Nicole (Proxied for Liz), Rebecca, Augusta

Absent:

Regrets: Liz

Chair: Rebecca Delle Monache

Secretary: Augusta LeBlanc

Call to order at 4:30PM.

Laura motions to approve the agenda. Nicole seconds.

Rebecca begins the meeting by recognizing we are situated on unceded and unsurrendered Mi'kmaq territory, which is covered under the Peace and Friendship Treaties since 1725. It is our responsibility to understand our relationship with the land as stewards, arrivants, and settlers.

Signatures:

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President

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Resource Coordinator

## Present

**Laura Lima Nishida**, She/Her // President // [president@sunscad.org](mailto:president@sunscad.org)

**Nicole Maggio**, She/Her // VP Academic // [academic@sunscad.org](mailto:academic@sunscad.org)

**Hannah Craig**, She/Her // VP Internal // [internal@sunscad.org](mailto:internal@sunscad.org)

**Rebecca Delle Monache**, She/Her // Chairperson // [Chairperson@sunscad.org](mailto:Chairperson@sunscad.org)

**Augusta LeBlanc**, She/Her // Secretary // [Secretary@sunscad.org](mailto:Secretary@sunscad.org)

## AGENDA

- Approval of May 28 meeting minutes
- Foodbank update
- [Additional material costs](#)
- Weekly newsletter update
- [Scholarship and awards committee](#)
- Placement of reports in meeting minutes
- Discussion of leaders hall 2021 registration
- Recaps

**Laura motions to approve the agenda. Nicole seconds. No opposition.**

## Approval of May 28 meeting minutes

- **Laura motions to approve Mary 28 meeting minutes. Nicole seconds. No opposition.**

## Foodbank update

- Nicole (proxy for Liz)
  - Liz went to the foodbank and disposed of rotten food.
  - Wants to see if we can have a food team go through the rest of the food and dairy products.
  - Proposes a discussion on whether expired food should be discarded.
  - All FEED NS paperwork is done and sent out.
  - Confirms that Pedre had his gift card delivered.
  - Has one more gift card to deliver this week.
- Laura
  - Agrees to get the foodbank team in.
  - Will schedule a time for the foodbank team to go in.

- JC Offered to do the foodbank training.
- Will meet with JC over the weekend.

## **Additional Material Costs**

- Hannah
  - Emailed PDF report.
  - Martine and Patty agreed that there is an issue of students not being clear on how much their course will cost.
  - Getting a price estimate for the fall semester.
  - Cannot put the price in the course descriptions.
  - Will add prices to a separate list on the NSCAD self serve website.
  - Will get Owen to set up Self serve.
- Nicole
  - Spoke with Martine and Hannah about the issue last week.
  - Will get in touch with NBCCD (New Brunswick College of Craft and Design) for a template to organize prices of courses.
  - Will ask Hannah to speak on behalf of her experience with prices as a foundation year student.

## **Weekly Newsletter Update**

- Hannah
  - Will add additional resources to the newsletter for Indigenous History month.
  - Will look into doing something for pride month (June)
- Nicole
  - When do you ( Hannah) want us to send things for the newsletter?
- Hannah
  - Send anytime during the week. The cut off time is Sunday evening. Anything sent on monday will be put into the newsletter for the following week.

## **Scholarship and Awards committee**

- Nicole
  - Met with Christina Warren.
  - The emergency bursary funds have changed. Funds will only be given for emergencies.
  - Funds are now limited to one bursary per year.
  - Asks Hannah to include the Emergency Bursary Fund changes in the next newsletter.
  - Christina said that students will now need to attach the reasons why they applied for the scholarship in the application.
  - Notes that if any students have questions about scholarships to send them to Christina directly.
  - More details included in the PDF document.
- Laura
  - Will schedule a meeting with Christina ASAP.
  - Needs to sort out issues with the international students.

## **Placement of Reports in meeting minutes**

- Nicole
  - Reports should be attached as hyperlinks beside their items in the agenda.

## **Discussion of Leader Hall registration 2021**

- Nicole
  - Asks if Hannah and Laura have had the chance to see the Leader Hall email.
  - Notes that there is not a lot of information from conference coordinators.
- Hannah
  - Asks if the conference is mandatory.
- Laura
  - Notes that the email is not related to CFS.
  - The conference is not mandatory.
  - The conference is only for executives.
- Nicole
  - Will look into the conference more and discuss at the next meeting

## **Recaps**

- Hannah
  - Will keep up with weekly dispatch.
  - Will focus on putting together resources for Indigenous History month, and Pride month.
  - Will update the SUNSCAD website and remove an old faculty member.
  - Keep up with social media posts.
- Nicole
  - Will attend the Presidential Search Committee meeting.
  - Will investigate leaders hall meeting, and get more information.
  - Will discuss meeting international student with Laura.
  - Follow up with Liz regarding Square up, and extending weekly hours for Nicole.
  - Will attend foodbank training with JC.
- Laura
  - Will meet with Christina this week
  - Meet with JC regarding food bank training.

## Additional Comments

- Laura
  - If you go over your weekly hours, the time will be carried over to the next pay period.
- Nicole
  - Asks for clarification / confirmation from Tara.
- Laura
  - Agrees to discuss with Tara.
  - Suggests vote on summer exception for Nicole to have extended hours.
- Hannah
  - Comments on the bi-law (Standing resolution 1, section 6, A&B) that allows a vote to have an executive memnet have more than 10 hours per week, or 20 hours per pay period.
- Laura
  - Suggests a vote to have Nicole be a 10+ hour executive.
- Nicole
  - Suggests to hold off the vote until the whole council is present.
- Laura
  - Agrees to postpone vote.
  - Will get clarification from Tara.
  - Will look into the bi-laws.

**Laura motions to adjourn the meeting. Hannah seconds.**

Meeting ends at 5:53 pm.