



Executive Meeting Minutes

Date: May 13 2022

Present: Olivia, Beah, Kyla, Chris

Regrets:

Chair: Olivia

Secretary: Tara

Call to order at 9:33AM

begins the meeting by recognizing we are situated on unceded and unsurrendered Mi'kmaq territory, which is covered under the Peace and Friendship Treaties since 1725. It is our responsibility to understand our relationship with the land as stewards, arrivants, and settlers.

Agenda: Chris motions to approve the agenda, Beah seconds, unanimous. Motion passe

Minutes: Beah motions to omnibus the minutes from Jan 20 – Apr 14, Kyla seconds, unanimous, motion passed.

Kyla motions to approve the omnibus minutes, Beah seconds, unanimous, motion passed.

Signatures:

President

Resource Coordinator

Reports

Olivia

- Cleaned, reorganized office
- Corresponded with BOG
- Attended Grad
- Reached out to contacts in the school to introduce myself

- Poster regarding SUNSCAD in the process of transitioning to a new exec
- Met with exec individually

Beah

- Meeting with Olivia to talk about ideas and the position
- Reached out to James regarding Roof to use for events/garden
- Did project and events research regarding community garden, pit firing maybe with beach trip etc...

Kyla

- Watched last weeks meeting. Sorry to have missed it, but was traveling.
- e-mails
- Reached out to James
- Contacted Beah to try go over sharing responsibilities
- Met with Peggy (new president of NSCAD)
- Started posting to Instagram and did some online stuff
- Met with Olivia to go over position
- Went to bank appointment

Chris

- e-mails
- made a small attempt to clean up love dumpster. Still need lots of work
- Reviewed the budget
- Met with Olivia
- Went to bank appointment

SUNSCAD Designer

Olivia wants to discuss the amount to pay for a designer for the summer.

Chris has more questions about what the actual job would consist of.

Designer description: Designer to make for a cohesive online presence. To help with working with the VP Internal to create template designs. And to look at our website.

More discussion regarding the honorarium occurred.

Olivia motions to pay the designer \$500/month, Beah, seconds Unanimous motion passes.

VP External/Internal Responsibilities

Discussion occurred regarding needing to have the two jobs shared responsibilities in writing. Will have a meeting with Olivia to have this figured out by next week.

Office Kitchenette Supplies

Mop and bucket and microfiber cloths needed. Want to spend about \$40.

Tara will bring in envelopes to the office from home

Discussion occurred regarding labeling SUNSCAD cutlery. Tara recommended not doing this as it would be a waste of effort as labeled things in the past always disappeared anyway. Olivia suggests buying biodegradable forks and spoons for kitchenette on a weekly basis. Will continue to discuss this next week.

Committee Assignments

Went through the list and had every committee assigned to someone

Chris motions to adjourn the meeting, Beah seconds, Unanimous. Meeting adjourned at 10:13