



Executive Meeting Minutes

Date: May 27 2022

Present: Olivia, Beah, Kyla

Regrets:

Absent: Alexandra, Chris

Chair: Olivia

Secretary: Tara

Call to order at 12:18pm

Olivia begins the meeting by recognizing we are situated on unceded and unsundered Mi'kmaq territory, which is covered under the Peace and Friendship Treaties since 1725. It is our responsibility to understand our relationship with the land as stewards, arrivants, and settlers.

Agenda: Beah motions to approve the agenda, Kyla seconds, unanimous. Motion passed

Minutes: Beah motions to omnibus the May 13 2022 minutes, Kyla seconds, unanimous, motion passed.

Signatures:

President

Resource Coordinator

Reports

Kyla

- Went to Orientation meeting
- Did Social media posts
- Did e-mails

- Met with Beah and Olivia regarding splitting the external / internal position duties between them
- Went to a Teaching and Learning Committee meeting
- Contacted the Art Bar to figure out what the situation is regarding the use of that space

Beah

- Met with Kyla and Olivia regarding splitting the external / internal position duties between them
- E-mails

Olivia

- Met with Ratish, Charisma, Alumni President, Tara,
- Met with Department of Education/Student Learning
- Went to Sexual Violence Committee meeting
- Worked on Code of Conduct draft
- Made contract for Designer position

Signing Authority

- Kyla motions to remove Elizabeth Graham from both SUNSCAD bank accounts, Beah seconds, unanimous, motion passed

SUNSCAD Designer

- Received 5 submissions and am doing the interviews today, Mon and Tues to hopefully hire by Wed next week.
- Olivia will share the contract with the other exec for their review

Buying Biodegradable Cutlery for Kitchenette Area

- Tabled until next meeting when Chis may be present.

Per Diem

- Discussion occurred regarding increasing the per diem from \$30 to \$50 due to inflation and the conferences being very long (12 hours).
- Olivia motions to temporarily raise the \$30 per diem to \$50 for the upcoming Skills workshop with the intention of updating the bylaws at the earliest opportunity, Beah seconds, unanimous, motion passed

Capital Purchases

Olivia motions to purchase a refurbished imac computer for the second office with a max amount of \$2000 from Capital Purchases and the iPad to be sold to help fund the cost of the computer, Beah seconds, unanimous, motion passed.

Beah motions to adjourn the meeting, Olivia seconds, Unanimous. Meeting adjourned at 12:33