



Executive Meeting Minutes 2018

Date: September 24, 2018

Present: Cassidy, Peri, Brad, Isa, Fern

Regrets:

Chair: Cassidy

Secretary: Fern

Call to order 2:34 pm.

Kassidy begins the meeting by recognizing we are on unceded and unsurrendered Mi'kmaq territory. The Mi'kmaq people are hosting us on this land.

Isa motions to approve the agenda. Fern seconds.

Brad motions to approve the minutes. Isa seconds.

Signatures:

President

Resource Coordinator

Reports

Isa

Had meeting with Collette

Brad

Has been taking mental health break ; hasn't done a lot

Peri

Attended Board of Governors meeting, Attended AGM meeting, met with the auditor, tended to the food bank, started emailing clubs to start advertising on SUNSCAD website and social media, met with Christina Warren and Collette, attended audit meeting

Fern

Had meeting with Christina Warren, also had meeting with Collette, cleaned Love Dumpster

Kassidy

Had a meeting with Claudia, an international student to organize tour groups in their languages, specifically looking for 6 students to begin pilot program, Met with BOG meeting and the AGM, met with Collette, did debrief meeting with rest of executive, helped with Food Bank, attended audit meeting

General Discussion

SECRETARY

Have received two applications. One has experience as secretary for SUNSCAD and the other at Dalhousie. Council meetings have still not been decided and we will decide if we require secretarial work for them. Isa abstains from voting based on familiarity with one of the applicants.

Kassidy Motions to Hire Heather Murray.

Brad Seconds.

Motions Passes

Advancement Committee Reserves Proposal

Kassidy reads out the draft she has on this proposal.

Isa motions to approve proposal as drafted. Peri seconds.

Motion passes.

Driving School

Kassidy discusses reads off the email printed, a student asks for permission to post posters advertising for a driving classes for international students (specifically Chinese). They already have partnerships with Dalhousie and Saint Mary's University. We can say yes for advertising around the school, but should ask facilities in regards to booking spaces. Students are able to have a space for free for student activities / other companies. Remember to reply.

Bursary

General discussion regarding slack thread about stipulations for the \$3000 of bursaries we send to OSE for decision making. Brad states that doesn't want the money dictated by grades, but rather, that the money goes to students who have demonstrated commitment to their work ethic, their personal practice, and the NSCAD community. A total of 6 \$500 bursaries will be distributed.

Brad Motions

Isa Seconds

Motion Passes

Kitchette Contract

Motion tabled from last week

Motion passed

South House Updates

Carmela will be in office and we should receive a response soon.

Isa Motions to spend \$75 on training for SUNSCAD exect members, staff, and council members.

Community Standards

Brad would like everyone to be aware of what community standards are. They are based in how we treat each other as friends and professional co-workers.

Bi-Election

We have decided not to have a bi-election as we were hosting the elections to find a new VP-external and we received no applicants. We will ratify all rep positions at the coming council meeting on wednesday 26th and strike a external committee to help with the VP External duties.

Fern Motions

Brad Seconds

Motion Passes

Designer Call Out

Kassidy reads out the job request.

Annual Financial Review

Peri and Kassidy met with auditor to review the records from May 2017 to April 2018. The auditor provided a report saying nothing has come to their attention that causes them to believe that SUNSCAD financial position is not reflected in their financial accounts.

Slack Protocol

Slack is being used by SUNSCAD as purely professional needs. To ensure all communication and notices on SLACK are dealt with, we will begin checking SLACK at a standard time daily. For time sensitive matters such as meetings and emergencies, contact through other methods such as text and facebook messenger to direct the receiver to SLACK, outlining what the receiver is expected to respond to.

Fern motions to adjourn, Brad seconds, unanimous.

Meeting adjourned at 3:32 pm.