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Events Committee Meeting Minutes

Date: Dec 1, 2022

Note: Beah mentions that in everyone’s google drive are all the notes from the meetings

* Want to have speakers all over the place playing the same thing. Art bar can have different music because it is set further away from everything else.
* Make snowflake strings, and place string lights in darker areas.
* Need an outside sign. We should look around as there are signs in lots of departments
* Kyla, Beah, and Olivia will meet on Wed the 7that 11am in the Dollarama on Spring garden road to get some shopping done and to set up
* Chris contacted Isabelle and will confirm with her that we want 30 tables. Maybe 35.
* Beah will let everyone know when the set-up time is. At least 1 hour before.
* Olivia will print the posters today
* We can jtake e-mails at the market for individuals interested in future markets
* Kyla will take the photo’s

Art Bar area

* In the Art bar area will be the Print Club and individuals on the waitlist and a couple of empty tables in case students show up with things to sell that don’t have a table.
* Chris will go into the Art bar and assess the space, do the coast add, contact Isabelle about the tables and do postering
* Beah or Olivia will contact the rest of the potential vendors
* Kyla will e-mail the Print Club about getting their ratification form. Get speakers sorted and ask for extension cords. (Talk to Will or Monica in the multi media center.)