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Executive Meeting Minutes

Date: Feb 3, 2023

Present: Beah, Olivia, Alexandra

Regrets: Chris gave proxy to Alexandra

Absent:

Chair: Olivia

Secretary: Tara

Beah calls the meeting to order at 3:10pm, Alexandra seconds, unanimous

Olivia begins the meeting by recognizing we are situated on unceded and unsurrendered Mi’kmaq territory, which is covered under the Peace and Friendship Treaties since 1725. It is our responsibility to understand our relationship with the land as stewards, arrivants, and settlers.

Agenda: Beah motions to approve the agenda, Olivia seconds, unanimous. Motion passed

Minutes: Alexandra motions to pass last weeks minutes, Beah seconds, unanimous, motion passed.

Signatures:

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President Resource Coordinator

**Reports**

**Beah**

* Went to working and exec meeting
* Researched booking the oval for a skate function
* Research catering for skate night
* Worked on Instagram
* Did office hours
* Worked on the spring market and wrote the blurb
* Attended the SUNSCAD finance meeting

**Alexandra**

* Scheduled the Council meeting and created the link
* Did some Discord research and got SUNSCAD’s name on it for future admin
* Attended the SUNSCAD finance meeting
* Went to the working and exec meeting

**Olivia**

* Worked on the presentation for the class visits
* Scheduled the meeting with HR and a student, but ended up getting covid
* Got Covid!

**Tara Performance Raise**

* Beah motions to give Tara Fleming (SUNSCAD Resource Coordinator) a raise to $50,000.00 for good performance, Olivia seconds, unanimous, motion passed.

**Town Hall**

* Discussion occurred
* Olivia motions to have the Town Hall on Feb 17th, Alexandra seconds, unanimous, motion passed
* Beah motions to spend a maximum of $300 on food for the town hall and for it to come out of the misc budget line, Olivia seconds, unanimous, motion passed

Beah motions to adjourn the meeting, Alexandra seconds. Meeting adjourned at 3:27pm