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Executive Meeting Minutes

Date: Jan 20 2023

Present: Chris, Beah, Olivia, Alexandra

Regrets:

Absent:

Chair: Olivia

Secretary: Beah

Olivia called the meeting to order at 3:22pm

Olivia begins the meeting by recognizing we are situated on unceded and unsurrendered Mi’kmaq territory, which is covered under the Peace and Friendship Treaties since 1725. It is our responsibility to understand our relationship with the land as stewards, arrivants, and settlers.

Agenda: Chris motions to approve the agenda, Alexandra seconds, unanimous. Motion passed

Minutes: Alexandra motions to approve all the minutes up to date, Chris seconds, unanimous, motion passed.

Signatures:

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President Resource Coordinator

**Reports**

**Olivia**

* Emails and scheduling
* Committees and monthly meetings
* Met with nscad ring design committee.
* Scheduled goals.
* Worked on class visit presentations
* Schedule winter availability sheet
* Worked on operation document

**Chris**

* Meetings, board of gov, budget advisory, exec senate, etc committees
* Tidying up office
* Met with students in office about grocery cards and such
* Cleaned kitchenette

**Alexandra**

* Curriculum committee, campaign committee,
* Working meeting
* Discord handover (sunscad overlooking discord)
* Write up free coffee email
* Scheduling council meeting

**Beah**

* Working meetings
* Social media upkeep
* Email about indigenous makers market

**Kyla Farwell gift**

* Beah motions to spend up to $50 to send vase to Kyla, Chris seconds, unanimous, motion passed

**Re-organize Kyla’s Responsibilites**

* Olivia manages website and creates posters and posts for the instagram
* Chris helps source items and bookings for events along with possibly organizing workshops
* Alexandra dealing with communication regarding free coffee
* Beah will continue with event planning and social media upkeep

\*For next year get a new sign and send NSCAD new logo and branding

**Visibility Posters:**

* Olivia will change poster and send poster to Chris who will print it
* 5 for academy, 10 for duke and port (25)
* 11”x17”
* Printed in color and Chris will be reimbursed
* Printed for Monday, posters left in office to post
* Alexandra motions, Olivia second, motion passed unanimous

**Town Hall**

* Friday 24 February evening
* Food from korean hot dog stick x sushi
* Olivia will Approach Dr. Shannon about visiting and providing funds for refreshments
* Olivia motions, Alexandra seconds, unanimous, motion passed

**Events & Council**

* Olivia suggests focusing availability on council members, have meetings regardless of attendance, Beah and Olivia will post on website
* Event committees will not take place

**Team Tea**

* Olivia suggest sociaals and decompress
* Turbo Chicken!!!!! Saturday Jan 28 lunch! 1pm

**Committee’s**

* Envisioning the future committee>wants a student member who will be at NSCAD for a couple more years(there are fancy dinners)
* Olivia attends first 2 meetings and provides notes to

Chris motions to adjourn the meeting, Olivia seconds. Meeting adjourned at 4:12pm