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Executive Meeting Minutes

Date: Jan 27, 2023

Present: Chris, Beah, Olivia, Alexandra

Regrets:

Absent:

Chair: Olivia

Secretary: Tara

Olivia calls the meeting to order at 3:19pm

Olivia begins the meeting by recognizing we are situated on unceded and unsurrendered Mi’kmaq territory, which is covered under the Peace and Friendship Treaties since 1725. It is our responsibility to understand our relationship with the land as stewards, arrivants, and settlers.

Agenda: Alexandra motions to approve the agenda, Chris seconds, unanimous. Motion passed

Minutes: Beah motions to pass last weeks minutes, Alexandra seconds, unanimous, motion passed.

Signatures:

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President Resource Coordinator

**Reports**

**Alexandra**

* Went to MPHEC Quality assurance meeting
* Went to senate
* Contacted Council members for meeting times
* Went to exec and working meeting

**Chris**

* Meeting with Tara
* Cleaning and organizing office
* Went to dentist
* Did office hours
* Went to exec and working meeting

**Beah**

* Went to exec and working meeting
* Did e-mails
* Went to market meeting with Natalie Lauren and Erin Langille about Spring Market
* Worked on Instagram

**Olivia**

* Went to exec and working meeting
* Did lots of committee meeting prep work
* Dealing with the Film rep and a film student regarding a teacher complaint
* Worked on visibility poster
* E-mails
* Worked on Code of Conduct
* Went to the CFS AGM closing plenary
* Met with Tara
* Printed Kyla’s card
* Spoke to Kyla regarding website password

**Council Member Non Attendance**

* Alexandra is wondering if there was anything in place that we could do if a council member doesn’t respond to any e-mails and doesn’t come to meetings.
* Tara explained that we already have a procedure in place to impeach council members if they are absent for at least 2 meetings

**Filing**

* Chris is ging to continue to do filing in the SUNSCAD office to try and get things in order during her office hours

**Reimbursement:**

* Chris motions to get reimbursed for office supplies under $30, Beah seconds, unanimous, motion passed

**Hire CRO**

* Beah motions to hire Anam Malik as the CRO for our 2023 SUNSCAD Elections, Chris seconds, unanimous, motion passed

**Announcements**

* Alexandra let everyone know that MPHEC was reviewing NSCAD Committee’s for honest and accurate criticism. Like an audit on NSCAD committee’s.

Beah motions to adjourn the meeting, Alexandra seconds. Meeting adjourned at 3:45pm