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Executive Meeting Minutes

Date: March 3, 2023

Present: Beah, Olivia, Alexandra

Regrets: Chris

Absent:

Chair: Olivia

Secretary: Tara

Olivia calls the meeting to order at 2:45pm

Olivia begins the meeting by recognizing we are situated on unceded and unsurrendered Mi’kmaq territory, which is covered under the Peace and Friendship Treaties since 1725. It is our responsibility to understand our relationship with the land as stewards, arrivants, and settlers.

Agenda: Beah motions to approve the agenda, Alexandra seconds, unanimous. Motion passed

Minutes: Alexandra motions to pass last weeks minutes, Beah seconds, unanimous, motion passed.

Signatures:

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President Resource Coordinator

**Reports**

**Chris**

* Met with student to help with rebate application
* Sent Kyla’s gift!!
* Spoke to Kate Hamilton in supply store
* Wrote to Erin Langille and Leanne Dowe to coordinate Income Tax clinic for students
* Worked on Bylaw updates and handbook editing
* Did clearing and cleaning in office

**Olivia**

* Met with interim Dean Melanie Colosimo
* Attended advancement committee
* Attended the first "envisioning our future" committee
* Cleaned the kitchenette
* Cleaned the office with VP finance
* Designed a poster for the spring market
* Made plans for the agm

**Alexandra**

* Scheduled and started dedicating time slots to staying visibly online on Discord, answering questions, answering emails, and doing any editing/input on documents required. I have been mostly using the SUNSCAD Discord account this past week.
* Attended a Curriculum Committee meeting
* Attended a NSCAD Campaign Committee meeting
* I was invited to an event in Toronto on March 30th

**Pamphlet**

* Beah motions to allow the pamphlets on campus, Olivia seconds, 1 in favor, 3 opposed, motion denied.

**AGM Budget**

* Alexandra motions to have a budget of $500 for food for the AGM meeting, Beah seconds, unanimous, motion passed

**GIC Motion**

* Alexandra motions to change our GIC to a 1 Year Variable Rate GIC, Variable, Redeemable, 4.00% (fluctuating), Beah seconds, 3 in favor, 1 abstention. Motion passed

**Food Bank Grocery Cards**

Beah motions to spend $2500 on digital grocery cards for the Food bank, Olivia seconds, unanimous, motion passed.

Beah motions to adjourn the meeting, Alexandra seconds. Meeting adjourned at 2:59pm