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Executive Meeting Minutes

Date: May 16, 2023

Present: Chris, Elanor, Tara, Alexandra, Owen

Regrets:

Absent:

Chair: Owen

Secretary: Tara

Owen calls the meeting to order at 2:04pm

Owen begins the meeting by recognizing we are situated on unceded and unsurrendered Mi’kmaq territory, which is covered under the Peace and Friendship Treaties since 1725. It is our responsibility to understand our relationship with the land as stewards, arrivants, and settlers.

Agenda: Chris motions to approve the agenda, Alexandra seconds, unanimous. Motion passed

Minutes: Elanor motions to pass last weeks minutes, Alexandra seconds, unanimous, motion passed.

Signatures:

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President Resource Coordinator

**Reports**

**Chris**

* Attended board meeting
* Attended a special board meeting
* Attneded the OSE meeting
* Attended the galla
* Met with Dr. Shannon
* Met with Elanor

**Alexandra**

* Attended senate meeting
* Couldn’t attend the BOG meeting
* Met with Elanor
* Monitored the NSCAD Discord
* Kept track of e-mails

**Elanor**

* Attended the OSE meeting
* Met with Chris and Alexandra
* Managed the Instagram and reached out to NSCAD students to promote them
* Looked into the navigation app.

**Disabilities Policy Review**

* There is a new disabilities policy in the works and will come out shortly. It is way better

**Review of Complaint Procedure for Students**

* Chris has asked for an update on the procedure and will follow up with the Dean. Chris will cc. Alexandra
* Olivia sent complaints to Tara
* Elanor will make sure website says NSCAD policies when they are listed

**Financial Reports**

* Monthly reports need to be done. Chris and Tara will meet regularly than Chris will bring the info to exec and council.

**Pay Slips**

* Tara will give pay slips to anyone who wants them.

**Announcements**

* Alexandra might not be able to make next meeting
* Suggestion box will be moving to a more visible location in the student lounge. Chris will include this ask in the facilities e-mail sent to James.

Chris motions to adjourn the meeting, Alexandra and Elanor seconds. Meeting adjourned at 2:25pm