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Executive Meeting Minutes

Date: May 30, 2023

Present: Chris, Elanor, Tara, Owen

Regrets: Alexandra sent regrets and proxy to Chris

Absent:

Chair: Owen

Secretary: Tara

Owen calls the meeting to order at 2:08pm

Owen begins the meeting by recognizing we are situated on unceded and unsurrendered Mi’kmaq territory, which is covered under the Peace and Friendship Treaties since 1725. It is our responsibility to understand our relationship with the land as stewards, arrivants, and settlers.

Agenda: Chris motions to approve the agenda, Elanor seconds, unanimous. Motion passed

Minutes: Chris motions to pass last weeks minutes, Elanor seconds, unanimous, motion passed.

Signatures:

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Exec Member Resource Coordinator

**Reports**

**Elanor**

* Met with VP academic and VP finance over a student complaint
* Managed SUNSCAD social media
* Replied to e-mails
* Reached out to guest speakers regarding orientation and haven’t recieved a response

**Chris**

* Met with VP academic and VP Internal over a student complaint
* Attended the CFS local ratification as an observer

**Orientation**

* Chris is going to make a working document that everyone can update and use to keep track of everything
* Elanor will continue to reach out to people and get quotes on things for SUNSCAD to approve or not approve. Elanor was thinking of having some sort of handout to students who attend the yoga / health session which could include something like elastics for working out from home, energy bars, maybe a yoga matt. Want to have a fruit and veg try for snacks
* Latte Da breakfast last year cost SUNSCAD approximately $800
* Beach day was approximately $1500
* Dartmouth Ferry/Walk about approximately $50
* Handybag goodies – Maybe we could buy NSCAD ceramic mugs for students to have their coffee in.
* Have SUNSCAD printed T-Shirts so students will know they are part of SUNSCAD
* Chris will speak to Kate about the T-Shirts and mugs. Tara will ask Dennis about who they used to buy T-Shirts from for Smith’s

**Student Complaint regarding the MAED program**

* SUNSCAD is currently looking into a complaint from a student in the MAED program.

**NSCAD Committee’s in the SUMMER Term**

* Chris is wondering if we should look into getting the committee’s list done sooner
* We should send it around and get everyone to sign up for them
* Tara will ask each dept to update the list for her before sending out a new list to the exec. If she doesn’t receive a response from anyone she will send out the old list to get people assigned to committee’s

**HESA & Health Insurance**

* Noticed the increase in Student Union fees and suggested it might be advantageous for international and domestic plans to be combined to decrease premium costs to students.

**Vacation Pay Policy**

* We spoke about creating a document to give to new exec which will explain everything that Tara goes over regarding getting paid etc…. That document would then get signed by both parties.

**Announcements**

* Pay day is this week. If Elanor could meet Tara in the office to sign cheques between 10-4, that would be great!

Elanor motions to adjourn the meeting, Chris seconds. Meeting adjourned at 2:47pm