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Executive Meeting Minutes

Date: Nov 29, 2023

Present: Alexandra, Chris, Tara, Owen, Mohammed, Prabnoor

Regrets:

Absent:

Chair: Owen

Secretary: Tara

Owen calls the meeting to order at 10:26pm

Owen begins the meeting by recognizing we are situated on unceded and unsurrendered Mi’kmaq territory, which is covered under the Peace and Friendship Treaties since 1725. It is our responsibility to understand our relationship with the land as stewards, arrivants, and settlers.

Agenda: Alexandra motions to approve the agenda, Chris seconds, unanimous. Motion passed

Minutes: Spoke about how the minutes are still under construction and will not be approved at this time. Owen Motion to table Alexandra seconds, unanimous

Conflict of Interest: N/A

Signatures:

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Exec Member Resource Coordinator

**Reports**

**Alexandra**

* Attended Senate meeting
* Attended Curriculum Committee meeting -> minor course changes happened
* Checked previous Minutes
* Checked email
* Shared Discord access to all Executive members

**Chris**

* N/A

**Financial Reports**

* Tara shared with the exec the current budget as of Nov 21 2023
* This shows that we are currently well within our budget except we are over a little in our Orientation budget

**Adding Signing authority**

* Alexandra motions to add Owen Skeen and Prabnoor Kaur Bhatia to both the operating and the health bank accounts, Chris seconds, unanimous, motion passed.

**Secretary**

* Alexandra would like to motion for SUNSCAD’s secretary position to be open for a student to be hired. Chris seconded. 3 in favor, 2 abstain, motion passed

**Anti – Oppression Training**

* Tara is wondering about if the exec would like her to scheduling the training and when.
* Chris clarified that we were waiting for all the exec to be elected before moving forward with the training
* As it is currently a busy time for everyone, it was decided for her to schedule it in the new year.

**Feed NS Donations**

* Chris would like to have those donations go to the exec to discuss how those donations are spent.
* Chris motions that donations that the student union gets from Feed NS go to the exec so they can decide how those donations get spent, no seconder, motion failed

**Auditors Management Letter Recommendation to Highlight segregation of duties**

* Chris would like to discuss this further at another meeting as recommendations go back to 2017 for some segregation of duties within SUNSCAD. At this time Chris motions to table this item, Owen seconds, Unanimous, motion approved
* Chris would like to have a hybrid meeting with people being in person and Alexandra online
* Mohammed would like to start the BIPOC Collective, and start the secret portrait exchange. He would also like to get the Free Coffee going and maybe reorganizing the design and content
* Owen is in favor
* Chris is in favor of the portrait exchange and says it was popular in the past. Chris also mentions that the Free Coffee budget for this year is $1000 so would like to discuss maybe Free Coffee doing some fundraising. In the past SUNSCAD’s budget for Free Coffee was $3000

Chris motions to adjourn the meeting, Mohammed seconds. Meeting adjourned at 10:55am

Next meeting to be in the office starting at 9am Wed Dec 6th, but exec can also meet online if needed.