

Executive Meeting Minutes

Date: February 22, 2024

Present: Alexandra, Kalani, Mohammed, Owen, Chris, Karina, Prabnoor

Regrets:

Absent:

Chair: Kalani

Secretary: Karina

Kalani calls the meeting to order at 11:21 am

Kalani begins the meeting by acknowledging we are in Mi’kma’ki, the territory of the Mi’kmaq. As Treaty people, we are committed to reconciliation. This territory is covered by the “Treaties of Peace and Friendship” which Mi’kmaq and Wolastoqiyik (Maliseet) peoples first signed with the British Crown in 1725. As a union of students operating within a colonizing university, we must fulfill our responsibility to fight collectively and collaboratively for such outcomes as free and universal education, which are themselves aspects of the project of decolonization, as well as other outcomes which are in the interest of First Nations students at NSCAD. We recognize that Nova Scotia is the home to over 50 African Nova Scotian communities, whose culture, heritage and histories have been, and remain a key part of this province for more than 400 years.

Agenda: Owen motions to approve the agenda, unanimous. Motion passed

Minutes: Tabled till next meeting

Signatures:

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 Exec Member Resource Coordinator

**Reports**

**Alexandra**

* Attended Travel Subsidy committee
* Monday office hours

**Owen**

* N/A

**Chris**

* N/A

**Prabnoor**

* N/A

**Mohammed**

* N/A

**Retainer fund for lawyer**

* Owen motions that we add $5000 to the budget for an attorney, and that the money be used for legal advice on restructuring, constitution and bylaws, and other pertinent matters as needed
* Approval for funds should happen upfront, not retroactively
* Legal insight may be needed for bylaws, restructuring, hiring process for new administrative employee
* Chris suggests consulting a law student to save money, working on bylaws amongst ourselves for now
* Owen makes a point of order: it is reasonable for VP Finance to oppose the motion
* Motion tabled/no vote occurred

**A****dditional hours for VP Finance**

* Chris requested additional hours on a temporary basis due to current workload
* Owen motions to move this item to next council meeting as it should be voted on there, unanimous, motion tabled

**Outstanding CRA T1044 Forms**

* Former RC was meant to prepare these forms, executives weren’t made aware
* Discussed who should prepare them now- accountants, or Chris, who could do it for a lower cost
* Owen motions that SUNSCAD commissions the accountants to review and submit the CRA T1044 forms on our behalf, unanimous, motion passed

**Requests/suggestions from Deirdre**

* Deirdre had some ideas/requests regarding the creation of an online feedback form for contacting specific department representatives, providing education to students on what representatives do
* Owen motions to table the items until the next council meeting as Deirdre isn’t present to give more information, unanimous, motion tabled

**Sharing Career Day document on our socials**

* A document about Career Day was sent to us, requested to be shared on our socials
* Unclear what was meant to be shared since it was a dense text document- does it need to be reformatted?
* Prabnoor will share it through an original post on SUNSCAD’s instagram
* Owen motions that the Career Day document which was sent to us be posted on SUNSCAD’s instagram, unanimous, motion passed

**Hiring Pigeon Press Logo Designer**

* Owen motions that we strike a Student Art Publication committee with Mohammed as Chair, and Prabnoor, Owen, and Chris as members, unanimous, motion passed

**11:54 am- Owen motions to go in camera**

**12:04 pm- Owen motions to go out of camera**

Owen motions to adjourn the meeting, Chris seconds, unanimous. Meeting adjourned at 12:07 pm