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Executive Meeting Minutes

Date: March 7, 2024

Present: Owen, Chris, Alexandra, Prabnoor, Mohammed, Kalani, Karina

Regrets:

Absent:

Chair: Kalani

Secretary: Karina

Kalani calls the meeting to order at 11:12 am

Kalani begins the meeting by acknowledging we are in Mi’kma’ki, the territory of the Mi’kmaq. As Treaty people, we are committed to reconciliation. This territory is covered by the “Treaties of Peace and Friendship” which Mi’kmaq and Wolastoqiyik (Maliseet) peoples first signed with the British Crown in 1725. As a union of students operating within a colonizing university, we must fulfill our responsibility to fight collectively and collaboratively for such outcomes as free and universal education, which are themselves aspects of the project of decolonization, as well as other outcomes which are in the interest of First Nations students at NSCAD. We recognize that Nova Scotia is the home to over 50 African Nova Scotian communities, whose culture, heritage and histories have been, and remain a key part of this province for more than 400 years.

Agenda: Owen motions to approve the agenda, unanimous. Motion passed

Minutes: Tabled till next meeting

Signatures:

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Exec Member Resource Coordinator

**Reports**

**Chris**

* Worked on budget
* Answered Greenshield related emails
* Cleaned Love Dumpster
* Spoke with Food Bank Coordinator and other FB volunteers
* Mailed cheque to former RC for gift card purchases
* Working on job description for new staff
* Spoke to Print group and Fashion students about event funding form

**Alexandra**

* Senate (1 week ago)
* Curriculum Committee
* Dean, Student committee
* Researching and comparing bylaws from different Unions
* SUNSCAD Bylaw Committee preparation
* Resolving issues with a course that affected an entire class

**Owen**

* N/A

**Prabnoor**

* N/A

**Mohammed**

* N/A

**Prepare T1044 tax forms**

* Chris motions to engage Sutherland Watt to prepare and send the T1044 tax forms, unanimous, motion passed

**Assigning RC Duties, use of Suadmin email**

* Chris has been answering emails regarding Greenshield
* All with access to the Suadmin email should be answering what they can
* Need to email students explaining the change in staffing sometime soon
* Ratish has asked to meet with Owen about future access to the Suadmin account
* SUNSCAD Exec+ staff should send pay sheets to Chris for now
* We can add more hours for anyone doing extra work dealing with RC emails
* Owen motions that as a temporary measure, we give permission for the Executive to take on roles previously done by the Resource Coordinator, and that we divide these roles amongst ourselves, Chris seconds, unanimous, motion passed

**Food Bank + Pigeon Press volunteers needed**

* In the next Suadmin email sent to students, we will call for Food Bank and Pigeon Press volunteers, and include Jesse and Ellen’s contact info.
* No vote occurred (noncontroversial item to be added to the next email to students)

**More hours for VP Finance**

* Owen motions that we allow VP Finance to be allotted more weekly hours
* Owen asks to clarify- are these hours going forward, or past hours?
* Chris did ~300 hours of investigative work in the fall, but not asking for compensation for this– just for 5 extra hours/week
* Some confusion around bylaws- whether President can grant Executive extra hours or not
* Chris will send an email to the Executive detailing the extra work she has been doing
* Owen retracts the motion (can revisit during Council, we should check bylaws again)

**CRA Letter**

* Owen called CRA to officially remove former RC as an officer of SUNSCAD, was informed that we need to send signed meeting minutes that remove the RC
* Owen motions to add the VP Finance, Chris Parsons, and President, Owen Skeen, of SUNSCAD, as officers of the Student Union of the Nova Scotia College of Art and Design [89776903 RP0001] business account with the CRA, and to remove all other officers from the account, Alexandra seconds, Chris and Mohammed vote in favor, Prabnoor abstains, majority approval, motion passed

**Senate Reports**

* Alexandra says that the Senate is asking for reports every meeting, and to receive them earlier
* She requests feedback from Executive on what to include/exclude from the reports as the current guidelines are vague
* Can use this for networking, discuss how we have been enriching the NSCAD community, maybe include recent RC termination?
* Owen asks Alexandra to send email to Executive first, giving us the chance to add/remove items
* Alexandra will compile a report and send it to Executive by the weekend

**Owen motions that all remaining items besides funding pizza for Council meeting and minutes uploading proposal, be moved to the Council meeting, retracts motion**

**Minutes Uploading**

* Alexandra motions that she be allowed to upload all approved minutes through November 2023 to the SUNSCAD website, Owen seconds, majority approval, motion passed

**Pizza for public Council meeting**

* Chris suggests Pizza Pizza, it has been used in the past. We could do drinks as well?
* Owen will do the drink order, Chris will do the pizza order
* Mohammed motions to fund $200 for pizza and $50 for the purchase of drinks for the public Council meeting, unanimous, motion passed

Owen motions to adjourn the meeting, unanimous. Meeting adjourned at 12:16 pm